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4 March 1953

MEMORANDUM FOR: CHIEF, CLASSIFICATION & WAGE DIVISION

ATTENTION : Mr. [REDACTED]
THRU : DD/P - Administration
SUBJECT : Reclassification of File Clerk Position

25X9A2

1. It is requested that action be taken to affect a T/O change in the Administration Division of [REDACTED] Operations Staff.

25X1A

2. It is now apparent that the duties and responsibilities of the File Clerk position warrants reclassification from File Clerk (BX14), GS-4, to that of Clerk-Stenographer, GS-4.

FOR THE CHIEF, [REDACTED] STAFF:

25X1A

[REDACTED]
PM ADMINISTRATION

25X9A2

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